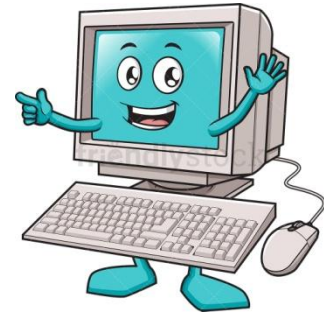


COMPUTER (संगणक)



SYLLABUS FOR JSSC-CGL

According to JSSC Notification :-

In this the question related to the different devices of the computer , MS Windows operating system , MS Office and Internet Operation can be asked .

My point of view Students should read these topics :-

- 1) Introduction of computer** (कम्प्यूटर का परिचय)
- 2) Evolution and Development of Computer**
(कम्प्यूटर का उद्भव और विकास)
- 3) Principles of Computing** (कम्प्यूटर की कार्यपद्धति)
- 4) Main Components of Personal computer**
(पर्सनल कम्प्यूटर के मुख्य घटक)

- 5) Input and output devices** (इनपूट और आउटपूट डिवाइस)
- 6) Memory** (मेमोरी)
- 7) Number system** (संख्या पद्धति)
- 8) Internet** (इंटरनेट)
- 9) Network and Data security** (नेटवर्क तथा डाटा सुरक्षा)
- 10) Microsoft Windows** (माइक्रोसॉफ्ट विण्डोज)
- 11) Microsoft Office** (माइक्रोसॉफ्ट ऑफिस)
- 12) Hardware and Software** (हार्डवेयर और साफ्टवेयर)
- 13) List Of Abbreviation** (संक्षिप्ताक्षर सूची)

INTRODUCTION OF COMPUTER

What is computer ?

Components of computer system.

Characteristics of computer.

Limitation of computer.

Application of computer.

Impact of computerization.

Practice of MCQ's **FOUNDATION**
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EVOLUTION AND DEVELOPMENT OF COMPUTER

Development of computer

Generation of computer

Classification of working technology

PRINCIPAL AND COMPUTING

Working principal of computer

Main components of computer hardware

Input device

Storage unit or memory

BIOS- Basic input output system

MAIN COMPONENTS OF PERSONAL COMPUTER

Parts of personal computer

System unit  **CAREER FOUNDATION**
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INPUT AND OUTPUT DEVICE

Keyboard

Mouse

Scanner

BCR- Bar Code Reader

MICR - Magnetic Ink Character Recognition

Optical mark reader

Web/Digital Camra

Touch Screen

Mike

OCR - Optical Character Recognition

Electronic card reader

Digital tablet



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जुनून राष्ट्र सेवा का

VDU- Visual Display Unit

LCD - light crystal display

LED Monitor

Printer

Plotter

Speaker

Headphone

Screen Projector

MEMORY

Primary or Main memory

Secondary or Auxiliary memory

Volatile or Non volatile memory

Random and sequential access memory

Optical Disk

Pen Drive

Memory Card  **CAREER FOUNDATION**
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NUMBER SYSTEM

Binary Number System

Octal Number System

Hexadecimal Number System

INTERNET

What is internet ?

Development of Internet

How internet works

Who owns internet

Connecting to internet

Protocols used on Internet

WWW- world wide web



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Language used on www

IP Address

Domain name system

URL- Uniform Resource Locator

Web browser

Search Engine

Terms related to internet

Internet in India

use of Internet

e-mail

use net

Thread

Chatting

Telnet

Instant messaging

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Internet Telephony

IPT- Internet Protocol Television

e-commerce

e-publishing

Blog

Facebook

Twitter

You Tube

MICROSOFT WINDOWS

Introduction and Development

Parts of windows

Start menu

Title Bar

Scroll bar

Tool bar

Menu bar

Status bar

Help in window

Window task manager

Hybernet

Window media player

Window Explorer

Root Directory

Using keyboard as mouse

Using mouse as keyboard

mouse setting

Changing the Task Bar

Work in Windows program

MICROSOFT OFFICE

Word



Excel

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Powerpoint

WINDOW KEYBOARD SHORTCUTS